

Oral Presentation Information

1. Each oral presentation is scheduled for 13 minutes. You will have 10 minutes for presentation and 3 minutes for question and answer. It is important that you do not exceed a total of 13 minutes.
2. You may use a maximum of 15 PowerPoint slides for your presentation. On the first slide, please indicate your name, affiliation and the title.
3. You are encouraged to submit your slide presentation in Microsoft PowerPoint format to Dr. Lyna Irawati (lyna@ucsiuniversity.edu.my) by **1 March 2020**. If you are unable to submit your presentation by this date, please save the file on a pen drive (USB memory stick) and submit your final version to the registration counter on 7 March 2020 between 8:00 am and 11:00 am. All slide presentations will be pre-loaded onto the computer in the respective session room.
4. An LCD projector, screen and laptop will be provided in the session room.
5. Please arrive at your session room at least 30 minutes before the session begins to prepare for the presentation.

Poster Presentation Information

1. All posters should include the title, authors, affiliation, introduction, objectives, methods, results, discussion and references.
2. The size of the poster should be A1 (594 mm width x 841 mm height), portrait (vertical).
3. There are two poster presentation sessions.

Session	Poster display hours	Poster viewing and judging	Poster removal
Session I (7 March 2020)	8:00 am – 6:00 pm Ballroom (Block E, Level 12)	3:00 pm – 3:30 pm	6:15 pm
Session II (8 March 2020)	8:00 am – 6:00 pm Ballroom (Block E, Level 12)	10:30 am – 11:00 am	6:15 pm

4. Posters are assigned a code (e.g. IRCPAS 100). The code will help to locate which board you are to use for displaying your poster. We will help you to hang your poster. However, you are required to bring the necessary materials (e.g. double-sided Velcro tape).
5. Please make yourself available for poster viewing and judging.
6. Posters remaining after 6:15 pm of each session will be discarded.